

## Warehousing Qualification Suite (431)

The qualifications contained within this suite are nationally regulated qualifications.

### Suite purpose

The purpose of these qualifications is to develop the warehousing workforce, providing organisations of all sizes across all sectors with the staff needed to increase productivity and efficiency by equipping individuals with the skills, knowledge and experience needed to undertake warehousing operations roles in a range of settings.

FDQ number	Qualification title	Qualification approval number (QAN)	EQF Level	Review date
431-222	FDQ Level 2 Certificate in Warehousing and Storage (QCF)	600/4381/7	3	Dec 2017
431-233	FDQ Level 3 Diploma in Warehousing and Storage (QCF)	600/4387/8	4	Dec 2017

## FDQ Level 2 Certificate in Warehousing and Storage (QCF) (431-222)

### Qualifications purpose

The qualification enables warehouse operatives to demonstrate that they have the skills and knowledge needed to carry out their role to a professional standard.

Developed from NOS, which are based on real working practices, this qualification is designed to be embedded within a company's organisational procedures and business processes.

It provides the competence and knowledge elements of the Intermediate Apprenticeship in Warehousing and Storage.

Ofqual purpose D1 - Confirm competence in an occupational role to the standards required

### Rules of Combination (RoC)

	Certificate
<b>Total credits required for qualification</b>	<b>26</b>
Group A - Mandatory	7
Group B - Mandatory	6+
Group C - Mandatory	3+
Group D - Mandatory	1+
Group E - Mandatory	3+
Group F - Mandatory	6+
<b>Guided learning hours range (min-max)</b>	<b>101-177</b>

## List of units

Unit ref	Unit type	Unit title	Level	Credit	GLH
<b>Group A Mandatory units</b>					
K/502/1072	OS/OK	Health, safety and security at work	2	3	20
H/601/7919	OS/OK	Develop effective working relationships with colleagues in logistics operations	2	4	15
<b>Group B Mandatory units</b>					
R/601/7916	OS/OK	Pick goods in logistics operations	2	3	15
Y/601/7917	OS/OK	Wrap and pack goods in logistics operations	2	3	12
T/601/7925	OS/OK	Place goods in storage in logistics operations	2	4	16
F/601/7930	OS/OK	Process orders for customers in logistics operations	2	3	10
J/601/7931	OS/OK	Assemble orders for dispatch in logistics operations	2	3	12
<b>Group C Mandatory units</b>					
M/601/7910	OS/OK	Maintain the cleanliness of equipment in logistics operations	2	3	10
F/601/7913	OS/OK	Keep work areas clean in logistics operations	2	3	10
L/601/7929	OS/OK	Maintain hygiene standards in handling and storing goods in logistics operations	2	3	16
<b>Group D Mandatory units</b>					
J/601/7914	OS/OK	Moving and/or handling goods in logistics operations	2	4	15
H/601/7922	OS/OK	Use equipment to move goods in logistics operations	2	3	18
A/601/8994	OS/OK	Use a forklift side-loader in logistics	2	1	2

Unit ref	Unit type	Unit title	Level	Credit	GLH
		operations			
M/601/8992	OS/OK	Use an industrial fork lift truck in logistics operations	2	1	2
T/601/8993	OS/OK	Use a hoist in logistics operations	2	1	2
F/601/8995	OS/OK	Use a compact crane in logistics operations	2	1	2
<b>Group E Mandatory units</b>					
T/601/7911	OS/OK	Keep stock at required levels in logistics operations	2	3	12
D/601/7935	OS/OK	Check stock levels and records	2	3	10
<b>Group F Mandatory units</b>					
D/601/7921	OS/OK	Operate equipment to perform work requirements in logistics operations	2	8	30
K/601/7923	OS/OK	Receive goods in logistics operations	2	3	15
J/601/7928	OS/OK	Maintain the safety and security of hazardous goods and materials in logistics operations	2	6	30
L/601/7932	OS/OK	Process returned goods in logistics operations	2	3	15
R/601/7933	OS/OK	Sort goods and materials for recycling or disposal in logistics operations	2	3	10
Y/601/7934	OS/OK	Supervise the receipt, storage or dispatch of goods	2	6	20
Y/601/7920	OS/OK	Contribute to the provision of customer service in logistics operations	2	3	18
H/600/6578	UK	Principles of food safety in logistics	2	1	9

## FDQ Level 3 Diploma in Warehousing and Storage (QCF) (431-233)

### Qualifications purpose

The qualification enables warehouse operatives to demonstrate that they have the skills and knowledge to carry out their role to a professional standard.

Developed from the NOS, which are based on real working practices, this qualification is designed to be embedded within a company's organisational procedures and business processes.

It provides the competence and knowledge elements of the Advanced Apprenticeship in Logistics Operations.

Ofqual purpose D1 - Confirm competence in an occupational role to the standards required

### Rules of Combination (RoC)

	Diploma
<b>Total credits required for qualification</b>	<b>40</b>
Group A - Mandatory	16 credits
Group B – Mandatory	9+ credits
Group C – Mandatory	4+ credits
Group D – Mandatory	6+ credits
Group E - Mandatory	3+ credits
Group F - Mandatory	2+ credits
<b>Guided Learning Hours Range (min-max)</b>	<b>201-220</b>

## List of units

Unit Ref	Unit type	Unit Title	Level	Credit	GLH
<b>Group A Mandatory units</b>					
Y/601/7920	OS/OK	Contribute to the provision of customer service in logistics operations	2	3	18
T/601/7603	OS/OK	Provide leadership for your team in logistics operations	3	4	20
Y/601/7934	OS/OK	Supervise the receipt, storage or dispatch of goods	3	6	20
K/601/4875	OS/OK	Take responsibility for health, safety and security in your team	3	3	18
<b>Group B Mandatory units</b>					
J/601/7914	OS/OK	Moving and/or handling goods in logistics operations	2	4	15
H/601/7922	OS/OK	Use equipment to move goods in logistics operations	2	3	18
L/601/7932	OS/OK	Process returned goods in logistics operations	2	3	15
R/601/7933	OS/OK	Sort goods and materials for recycling or disposal in logistics operations	2	3	10
D/601/7935	OS/OK	Check stock levels and records	2	3	10
J/601/7928	OS/OK	Maintain the safety and security of hazardous goods and materials in logistics operations	3	6	30
<b>Group C Mandatory units</b>					
R/601/7611	OS/OK	Allocate and check work in your team in logistics operations	3	3	12
Y/601/7187	OS/OK	Inducting new colleagues into a logistics operation	2	2	11
M/601/7177	OS/OK	Manage own resources and professional development in logistics operations	3	2	11

Unit Ref	Unit type	Unit Title	Level	Credit	GLH
F/601/7183	OS/OK	Recruit, select and keep colleagues in logistics operations	3	4	16
J/601/7184	OS/OK	Build and manage teams in logistics operations	3	4	18
<b>Group D Mandatory units</b>					
K/601/7596	OS/OK	Schedule logistics operations to meet customers requirements	3	4	18
Y/600/7646	OS/OK	Arrange the transportation of goods using multiple transport modes	3	3	26
D/600/7647	OS/OK	Organise the preparation of documentation for the transportation of goods	3	3	26
M/601/7602	OS/OK	Ensure compliance with legal, regulatory, ethical and social requirements in logistics operations	3	3	15
<b>Group E Mandatory units</b>					
M/601/7597	OS/OK	Optimise the use of logistics resources	3	3	15
T/601/7598	OS/OK	Respond to the problems in logistics operations	3	3	15
H/601/7600	OS/OK	Improve the performance of logistics operations	3	4	20
K/601/7601	OS/OK	Minimise the environmental impact of logistics operations	3	3	15
<b>Group F Mandatory units</b>					
D/601/7174	OS/OK	Release vehicles for daily tasks	2	2	12
A/601/7599	OS/OK	Apply technology in logistics operations	3	4	18
M/601/7180	OS/OK	Monitor vehicle movements	2	2	12
A/601/7182	OS/OK	Manage the traffic office	3	4	16
T/600/6584	OS/OK	Principles of food safety supervision in logistics	3	3	25

