

FDQ - Qualification Purpose and Structure

FDQ number	Qualification title	Qualification approval number (QN) Qualification Wales number	EQF Level	Review date
329-064	FDQ Level 3 Certificate for Proficiency in Fresh Produce Industry Skills	600/2488/4 C00/0373/7	4	31 st Jan 2020

Purpose overview

This qualification is designed primarily for learners in the fresh produce industry who wish to develop advanced skills and knowledge required to confirm occupational competence at work. The qualification provides choice in a wide range of control, monitoring and management of processing operations or distribution, service and retail operations to confirm occupational competence in specific job roles including:

- Fresh produce processing controller/supervisor
- Fresh produce packaging and distribution controller
- Fresh produce service/sales controller/supervisor
- Quality assurance technician/controller

Currently, the qualification is available within the Advanced Food and Drink Apprenticeship framework. However, learners may wish to achieve this qualification outside of the apprenticeship framework where this better meets their learning and development needs or training plan and future progression goals.

Ofqual purpose D. Confirm occupational competence and/or 'licence to practice'.

Sub purpose D1. Confirm competence in an occupational role to the standards required.

Learners need to be 16 years old or over to take this qualification. Learners do not require any prior qualifications or units or food skills experience to take this qualification. However, prior achievement of FDQ Level 2 Certificate for Proficiency in Fresh Produce Industry Skills may be an advantage for some learners. The qualification assesses and recognises competent achievement within the workplace.

The qualification covers mandatory skills from a wide range of areas like: fresh produce processing plant, monitoring production, management of operations, diagnosis and resolution of problems, quality testing and sampling, co-ordinating service and retail operations. Learners can select from a large choice of mandatory skills in the control of processing,

distribution, service and retail of fresh produce. Learners may choose optional units in fresh produce knowledge to meet their learning and development needs.

This qualification is a Certificate requiring achievement of 27 credits, graded at pass/fail. It is designed to provide occupational competence in the roles listed above for routine operational tasks based upon standard operational procedures (SOPs). Where these roles involve significant multi-tasking and complex operational and reporting arrangements a larger Diploma qualification is recommended. The Diploma requires achievement of 37 credits and allows the learner to achieve additional qualification units to reflect more complex and larger roles.

See below for: (i) a complete list of units that make up the qualification and their value within the qualification and (ii) the minimum and maximum Credits, Total Qualification Time and Guided Learning Hours.

This qualification could lead to

This qualification will support progression to further learning in:

1. subject areas including:

- fresh produce processing management
- food preparation and processing management
- food science and technology
- food hygiene, safety and quality management
- food team management.

2. particular qualifications including:

- FDQ L4 Certificate for Proficiency in Food Manufacturing Excellence
- L4 Food and Beverage qualifications
- L4 Award in Food Safety Management for Manufacturing
- L4 Award in HACCP for Food Manufacturing.

3. Apprenticeships (Higher/Level 4) including:

- Management Apprenticeship Frameworks

These frameworks provide progression opportunities to the following job roles:

- Fresh produce processing manager
- Fresh produce packaging and distribution manager
- Fresh produce service/sales manager
- Quality assurance manager

This Certificate is designed for learners progressing into Level 4 Certificate learning in the subject areas or qualifications listed above, or within Apprenticeships. The achievement of

this Certificate may not confirm sufficient breadth of development and competence to fully support progression to Level 4 Diploma sized learning, qualifications or within an Apprenticeship. A larger Diploma is recommended for learners progressing into Level 4 Diploma learning in subject areas, qualifications and into Apprenticeships.

Qualification support

This qualification has been recognised for confirming occupational competence and is supported by the Food Training and Education Council.

Further Information

Further information can be obtained from our website at: <http://www.fdq.org.uk/our-qualifications/processing-and-supply/fresh-produce/>

Or by contacting FDQ Tel: 0113 3970 395 Email: fdq@fdq.org.uk

Rules of Combination (RoC)

	Certificate
Total credits required for qualification	27
Total Qualification Time (TQT)	134 hours
Group A	Mandatory 21+ credits
Group B Knowledge	Optional 1-6 credits
Guided Learning Hours Range (min-max)	122-228 hours

Assessment

Occupational skills (OS) units are designed to assess the learner's applied skills required to demonstrate competent performance in the workplace in a defined role. Assessment of this qualification is by learner portfolio of achievement. Evidence of performance can be supplemented by other assessment evidence e.g. witness testimony, work-related questioning, workplace documentation, photographic evidence and professional discussion.

Other assessment methods may be used to assess occupational knowledge (OK) and underpinning knowledge (UK) requirements including e-assessment, multiple-choice examination and assignment. Assessment requirements are set out in individual units of assessment. Reasonable adjustments apply that allow learner support for oral or other assessment adjustment arrangements to meet learner needs. All assessment activity is subject to internal quality assurance.

FDQ externally quality assures all centre assessment and internal quality assurance quality and arrangements.

List of units

Unit ref	Unit type	Unit title	Level	Credit	GLH
Group A					
Fresh Produce units					
T/503/2561	OS	Buy fresh produce on the wholesale market	3	3	15
H/503/1552	OK	Understand how to buy fresh produce on the wholesale market	3	3	20
T/503/1605	OS	Manage the fresh produce ripening process	3	3	15
A/503/1606	OK	Understand how to manage the fresh produce ripening process	3	3	18
J/503/1608	OS	Design and develop fresh produce products	3	4	30
L/503/1609	OK	Understand how to design and develop fresh produce products	3	3	18
D/503/1615	OS	Manage the long term storage of fresh produce	3	2	15
M/503/1618	OK	Understand how to manage the long term storage of fresh produce	3	3	18
Technical and management units					
A/602/4617	OS	Diagnose problems in food operations	3	3	14
F/602/4618	OK	Understand how to diagnose problems in food operations	3	3	16
J/602/4619	OS	Resolve problems in food operations	3	3	16
A/602/4620	OK	Understand how to resolve problems in food operations	3	4	22
D/601/8311	OS	Carry out sampling for quality control in food operations	3	2	8
H/601/8312	OK	Understand how to carry out sampling	3	3	26

Unit ref	Unit type	Unit title	Level	Credit	GLH
		for quality control in food operations			
L/502/7365	OS	Carry out testing for quality control in food operations	3	3	11
K/502/7406	OK	Understand how to carry out testing for quality control in food operations	3	2	18
M/502/7407	OS	Monitor and control quality of work activities in food operations	3	2	18
F/602/4697	OS	Monitor and control throughput to achieve targets in food operations	3	2	9
J/602/4698	OK	Understand how to monitor and control throughput to achieve targets in food operations	3	3	15
L/602/4699	OS	Carry out quality audits in food operations	3	3	9
T/602/4700	OK	Understand how to carry out quality audits in food operations	3	3	15
A/602/4701	OS	Control energy efficiency in food operations	3	3	13
F/602/4702	OS	Control waste minimisation in food operations	3	3	16
J/602/4703	OK	Understand how to control waste minimisation in food operations	3	3	24
L/602/4704	OS	Control water usage in food operations	3	3	16
R/602/4705	OK	Understand how to control water usage in food operations	3	3	25
Y/602/4706	OS	Control transport efficiency in food operations	3	3	16
D/602/4707	OK	Understand how to control transport efficiency in food operations	3	3	25
T/602/0646	OS	Monitor and control waste disposal in food operations	3	3	15

Unit ref	Unit type	Unit title	Level	Credit	GLH
M/602/4517	OK	Understand how to monitor and control waste disposal in food operations	3	3	29
J/502/7414	OS	Plan production schedules in food manufacture	3	3	21
L/502/7415	OK	Understand how to plan production schedules in food manufacture	3	2	14
Y/601/2538	OS/K	Analyse and report data	3	6	30
Y/600/9669	OS/K	Plan, allocate and monitor work of a team	3	5	25
Support operations units					
H/602/5826	OS	Monitor food safety at critical control points in operations	3	1	5
K/602/5827	OS	Monitor health, safety and environmental systems in food operations	3	2	12
M/602/5828	OK	Understand how to monitor health, safety and environmental management systems in food operations	3	3	20
H/602/1713	OS	Maintain, promote and improve environmental good practice in food operations	3	2	10
K/602/1714	OK	Understand how to monitor and improve environmental good practice in food operations	3	3	18
Y/602/1692	OS	Monitor product quality in food operations	3	3	20
T/602/5829	OK	Understand how to control product quality in food operations	3	2	10
L/602/5075	OS	Manage organisational change for achieving excellence in food operations	3	4	21
R/602/5076	OK	Understand how to manage organisational change for achieving	3	3	17

Unit ref	Unit type	Unit title	Level	Credit	GLH
		excellence in food operations			
Group B Knowledge					
M/503/2560	UK	Principles of Fresh Produce wholesaling	3	4	32
D/503/1551	UK	Principles of the fresh produce supply chain	3	3	20
H/503/1602	UK	Principles of fresh produce ripening	3	4	31
F/503/1610	UK	Principles of fresh produce handling and quality	3	3	23
T/503/1622	UK	Principles of the fresh produce handling systems	3	3	18
A/503/1623	UK	Principles of fresh produce packaging and preservation	3	4	26
D/601/5313	UK	Understanding the principles and practices of assessment	3	3	24
Y/600/2382	UK	The Principles of HACCP for Food Manufacturing	3	3	20
T/502/0183	UK	The principles of food safety supervision for manufacturing	3	3	25
D/602/4044	UK	Principles of monitoring and assessing risks in food operations	3	2	13
L/602/3987	UK	Principles of quality sampling and testing in food operations	3	3	18
T/602/4034	UK	Principles of quality in food operations	3	3	18
D/602/4061	UK	Principles of raw food materials in food operations	3	2	14
L/601/2701	UK	Principles of sustainability in food operations	3	4	34
F/601/2954	UK	Principles of continuous improvement techniques (Kaizen) in food operations	3	3	15
Y/502/7496	UK	Principles of sensory assessment in	3	3	22

Unit ref	Unit type	Unit title	Level	Credit	GLH
		food technology			
K/602/4502	UK	Principles of appearance and texture in food technology	3	3	23
M/602/4503	UK	Principles of flavours in food technology	3	4	36
T/602/4552	UK	Principles of cleaning raw food materials	3	3	22
A/602/4553	UK	Principles of sorting and grading produce and food materials	3	3	22
F/502/7430	UK	Principles of canning in food technology	3	4	30
L/602/4556	UK	Principles of aseptic packaging in food technology	3	3	20
D/602/4562	UK	Principles of bar coding in food operations	3	3	20
K/602/4564	UK	Principles of paper and board packaging in food operations	3	4	34
M/602/4565	UK	Principles of plastic and cellulose films in food operations	3	4	34
T/602/4566	UK	Principles of food labelling in food operations	3	4	30
D/601/9944	UK	Principles of achieving excellence in food operations	4	4	33
R/601/9956	UK	Principles of improving organisational performance in achieving excellence in food operations	4	5	35
H/601/9685	UK	Principles of energy efficiency in food operations	4	4	24