

FDQ Qualification Purpose Structure

| FDQ number | Qualification title | Qualification approval number (QN) Qualification Wales number | EQF Level | Review date |
|------------|---|---|-----------|------------------------------|
| 241-222 | FDQ Level 2 Certificate in Cleaning & Support Services Skills | 500/9310/1 C00/0218/6 | 3 | 31 st Dec 2021 |

Qualification purpose

This qualification is designed for learners who are working in an operative cleaning and support service role. It offers learners the opportunity to develop skills and knowledge required to confirm competence in their work role. Learners can progress onto Level 3 qualifications.

Learners need to be 16 years old or over to take this qualification. Learners do not require any prior qualifications or units or experience to take this qualification. This qualification is a Certificate requiring achievement of 18 credits, graded at pass/fail.

Ofqual purpose D. Confirm occupational competence and/or 'licence to practice'.

Sub purpose D1. Confirm competence in an occupational role to the standards required.

See below for: (i) a complete list of units that make up the qualification and their value within the qualification and (ii) the minimum and maximum Credits, Total Qualification Time and Guided Learning Hours.

Further Information

Further information can be obtained from our website at: <http://www.fdq.org.uk/our-qualifications/technical/cleaning/>

Or by contacting FDQ Tel: 0113 3970 395 Email: fdq@fdq.org.uk

Rules of Combination (RoC)

| | Certificate |
|---|------------------|
| Total credits required for qualification | 18-25 |
| Total Qualification Time (TQT) | 143 hours |
| Group A – mandatory | 7 credits |
| Group B – mandatory | 2-3 credits |
| Group C – mandatory | 9-15 credits |
| Guided Learning Hours Range (min-max) | 130-198 hours |

Learners must achieve a minimum of 16 credits at or above the qualification level.

Exemptions

If the learner has completed unit J/600/2765 - Work in a team and develop yourself - this is equivalent to R/600/6351 and J/600/6279 (*)

Where a learner has achieved unit J/600/2765, the minimum number of credits for the full qualification is 17 and maximum 23 credits.

Assessment

Occupational skills (OS) units are designed to assess the learner's applied skills required to demonstrate competent performance in the workplace in a defined role. Assessment of this qualification is by learner portfolio of achievement. Evidence of performance can be supplemented by other assessment evidence e.g. witness testimony, work-related questioning, workplace documentation, photographic evidence and professional discussion. FDQ externally quality assures all centre assessment and internal quality assurance quality and arrangements.

List of units

| Unit ref | Unit type | Unit title | Level | Credit | GLH |
|--------------------------------|-----------|--|-------|--------|-----|
| Group A Mandatory units | | | | | |
| M/600/2775 | OS/OK | Reduce risks to health and safety in the workplace | 2 | 3 | 25 |
| D/600/6322 | OS/OK | Communicate effectively in the workplace | 2 | 2 | 17 |
| R/600/6351 | OS/OK | Develop yourself in the job role (*) | 2 | 2 | 12 |
| Group B Mandatory units | | | | | |

| Unit ref | Unit type | Unit title | Level | Credit | GLH |
|--------------------------------|-----------|---|-------|--------|-----|
| J/600/6279 | OS/OK | Work with others and follow reporting procedures (*) | 1 | 2 | 17 |
| A/600/6280 | OS/OK | Work individually and follow reporting procedures in a cleaning environment | 1 | 3 | 19 |
| Group C Mandatory units | | | | | |
| K/600/6324 | OS/OK | Clean and maintain internal surfaces and areas | 2 | 4 | 33 |
| M/600/6325 | OS/OK | Clean and maintain external surfaces and areas | 2 | 4 | 26 |
| T/600/6326 | OS/OK | Deal with routine waste | 2 | 3 | 24 |
| J/600/6329 | OS/OK | Clean washrooms and replenish supplies | 2 | 3 | 17 |
| A/600/6330 | OS/OK | Clean high risk areas | 2 | 5 | 35 |
| F/600/6331 | OS/OK | Clean confined spaces | 2 | 4 | 26 |
| J/600/6332 | OS/OK | Clean food areas | 2 | 4 | 32 |
| L/600/6333 | OS/OK | Deep clean equipment and surfaces | 2 | 6 | 39 |
| D/600/6336 | OS/OK | Clean, maintain and protect semi-hard and hard floors | 2 | 4 | 23 |
| H/600/6337 | OS/OK | Clean and maintain soft floors and furnishings | 2 | 4 | 21 |
| M/600/6342 | OS/OK | Clean glazed surfaces and facades | 2 | 3 | 23 |
| T/600/6343 | OS/OK | Deal with non-routine waste | 2 | 3 | 22 |
| A/600/6344 | OS/OK | Carry out maintenance and minor repairs | 2 | 3 | 24 |

| Unit ref | Unit type | Unit title | Level | Credit | GLH |
|------------|-----------|---|-------|--------|-----|
| F/600/6345 | OS/OK | Perform street cleansing manually <i>(note candidates selecting this unit must also take unit A28)</i> | 2 | 3 | 24 |
| J/600/6346 | OS/OK | Perform street cleaning mechanically | 2 | 4 | 31 |
| R/600/6348 | OS/OK | Work safely at heights | 2 | 3 | 20 |
| L/600/6350 | OS/OK | Use a water-fed pole system to clean windows and facades | 2 | 4 | 23 |