

## FDQ- Qualification Purpose and Structure

FDQ number	Qualification title	Qualification approval number (QN)	EQF Level	Review date
312-134	FDQ Level 2 Certificate in Packing Operations	600/0202/5	3	31 <sup>st</sup> Dec 2021

### Qualification purpose

This qualification is designed for learners who are working in an operative packing role. It offers learners the opportunity to develop the skills and knowledge required to confirm competence in their work role. Learners need to select a pathway appropriate to their role in either automated packing operations, hand packing operations or in pilots and clinical trials packing. Learners can progress onto the Level 3 qualifications.

Learners need to be 16 years old or over to take this qualification. Learners do not require any prior qualifications or units or food skills experience to take this qualification.

This qualification is a Certificate requiring achievement of 21 credits, graded at pass/fail. It is designed to provide occupational competence in the roles listed above for routine operational tasks based upon standard operational procedures (SOPs).

See below for: (i) a complete list of units that make up the qualification and their value within the qualification and (ii) the minimum and maximum Credits, Total Qualification Time and Guided Learning Hours.

### Qualification support

This qualification has been recognised for confirming occupational competence and is supported by the Food Training and Education Council.

### Further Information

Further information can be obtained from our website at: <http://www.fdq.org.uk/our-qualifications/technical/cleaning/>

Or by contacting FDQ Tel: 0113 3970 395 Email: [fdq@fdq.org.uk](mailto:fdq@fdq.org.uk)

*Ofqual purpose D. Confirm occupational competence and/or 'licence to practice'.*

*Sub purpose D1. Confirm competence in an occupational role to the standards required.*

## Rules of Combination (RoC)

Certificate	
<b>Total credits required for qualification</b>	<b>21-36</b>
<b>Total Qualification Time (TQT)</b>	<b>171 hours</b>
Group A – mandatory	6 credits
Group B – mandatory	
B1 Automated Packing Pathway	3-9 credits
B2 Hand Packing Pathway	2-9 credits
B3 Pilots and Clinical Trials Pathway	3-8 credits
Group C – mandatory	6 credits
Guided Learning Hours Range (min-max)	155-172

### Assessment

Occupational skills (OS) units are designed to assess the learner's applied skills required to demonstrate competent performance in the workplace in a defined role. Assessment of this qualification is by learner portfolio of achievement. Evidence of performance can be supplemented by other assessment evidence e.g. witness testimony, work-related questioning, workplace documentation, photographic evidence and professional discussion.

Other assessment methods may be used to assess occupational knowledge (OK) requirements including e-assessment, multiple-choice examination and assignment. Assessment requirements are set out in individual units of assessment. Reasonable adjustments apply that allow learner support for oral or other assessment adjustment arrangements to meet learner needs. All assessment activity is subject to internal quality assurance.

FDQ externally quality assures all centre assessment and internal quality assurance quality and arrangements.

### List of units

Unit ref	Unit type	Unit title	Level	Credit	GLH
<b>Group A Mandatory units</b>					
T/602/2364	OS/OK	Work safely within in a packing environment	2	2	20
M/602/4050	OS/OK	Respond to incidents, hazardous conditions and emergencies within a packing environment	2	2	20
T/602/4065	OS/OK	Work effectively in a team within a packing environment	2	2	15

Unit ref	Unit type	Unit title	Level	Credit	GLH
<b>Group B Mandatory units</b>					
<b>B1 Automated Packing Pathway</b>					
K/602/4175	OS/OK	Start automated packing operations within a packing environment	2	3	20
A/602/4178	OS/OK	Control automated packing operations within a packing environment	2	3	20
K/602/4189		End automated packing operations within a packing environment	2	3	20
<b>B2 Hand Packing Pathway</b>					
F/602/5803	OS/OK	Pack orders for despatch within a packing environment	2	2	15
T/602/4194	OS/OK	Start hand packing operations within a packing environment	2	3	20
A/602/4195	OS/OK	Control hand packing operations within a packing environment	2	3	20
R/602/4199	OS/OK	End hand packing operations within a packing environment	2	3	20
<b>B3 Pilots and Clinical Trials Pathway</b>					
Y/502/6297	OS/OK	Start packing operations for pilots and clinical trials within a packing environment	2	4	20
D/502/6298	OS/OK	Control packing operations for pilots and clinical trials within a packing environment	2	3	22
R/502/6296	OS/OK	End packing operations for pilots and clinical trials within a packing environment	2	4	24
<b>Group C Mandatory units</b>					
D/602/4206		Prepare for testing or sampling operations within a packing environment	2	3	20
M/602/4209		Carry out and record testing and sampling within a packing environment	2	3	20

Unit ref	Unit type	Unit title	Level	Credit	GLH
M/602/4212		Control printed materials within a packing environment	3	3	20
J/602/4216		Control materials movement within a packing environment	2	2	15
R/602/4428		Receive and collate materials within a packing environment	2	2	15
Y/602/4429		Carry out routine machine changeover within a packing environment	2	2	15
L/602/4430		Complete routine machine changeover within a packing environment	2	2	15
A/602/5797		Contribute to problem diagnosis within a packing environment	2	4	30
J/602/5799		Contribute to problem resolution within a packing environment	2	5	30
M/602/5800		Work in aseptic or clean room conditions within a packing environment	2	5	35
T/602/5801		Work with hazardous materials within a packing environment	2	3	20
K/601/2902		Maintain workplace food safety standards in operations	2	2	16
M/601/2903		Understand how to maintain workplace food safety standards in operations	2	2	20
A/602/5802		Prepare and clean area and equipment within a packing environment	2	2	15
R/601/0061		Develop an awareness of environmental good practice	3	2	15