

## FDQ Level 3 Diploma in Warehousing and Storage (QCF) (431-233)

The qualifications contained within this suite are nationally regulated qualifications.

### Suite purpose

The purpose of these qualifications is to develop the warehousing workforce, providing organisations of all sizes across all sectors with the staff needed to increase productivity and efficiency by equipping individuals with the skills, knowledge and experience needed to undertake warehousing operations roles in a range of settings.

| FDQ number | Qualification title                                  | Qualification approval number (QAN) | EQF Level | Review date |
|------------|--|-------------------------------------|-----------|-------------|
| 431-233    | FDQ Level 3 Diploma in Warehousing and Storage (QCF) | 600/4387/8                          | 4         | Dec 2017    |

### Qualifications purpose

The qualification enables warehouse operatives to demonstrate that they have the skills and knowledge to carry out their role to a professional standard.

Developed from the NOS, which are based on real working practices, this qualification is designed to be embedded within a company's organisational procedures and business processes.

It provides the competence and knowledge elements of the Advanced Apprenticeship in Logistics Operations.

Ofqual purpose D1 - Confirm competence in an occupational role to the standards required

### Rules of Combination (RoC)

|   | Diploma        |
|---|----------------|
| <b>Total credits required for qualification</b> | <b>40</b>      |
| Group A - Mandatory                             | 16 credits     |
| Group B – Mandatory                             | 9+ credits     |
| Group C – Mandatory                             | 4+ credits     |
| Group D – Mandatory                             | 6+ credits     |
| Group E - Mandatory                             | 3+ credits     |
| Group F - Mandatory                             | 2+ credits     |
| <b>Guided Learning Hours Range (min-max)</b>    | <b>201-220</b> |

## List of units

| Unit Ref                       | Unit type | Unit Title  | Level | Credit | GLH |
|--------------------------------|-----------|---|-------|--------|-----|
| <b>Group A Mandatory units</b> |           |   |       |        |     |
| Y/601/7920                     | OS/OK     | Contribute to the provision of customer service in logistics operations                   | 2     | 3      | 18  |
| T/601/7603                     | OS/OK     | Provide leadership for your team in logistics operations                                  | 3     | 4      | 20  |
| Y/601/7934                     | OS/OK     | Supervise the receipt, storage or dispatch of goods                                       | 3     | 6      | 20  |
| K/601/4875                     | OS/OK     | Take responsibility for health, safety and security in your team                          | 3     | 3      | 18  |
| <b>Group B Mandatory units</b> |           |   |       |        |     |
| J/601/7914                     | OS/OK     | Moving and/or handling goods in logistics operations                                      | 2     | 4      | 15  |
| H/601/7922                     | OS/OK     | Use equipment to move goods in logistics operations                                       | 2     | 3      | 18  |
| L/601/7932                     | OS/OK     | Process returned goods in logistics operations  | 2     | 3      | 15  |
| R/601/7933                     | OS/OK     | Sort goods and materials for recycling or disposal in logistics operations                | 2     | 3      | 10  |
| D/601/7935                     | OS/OK     | Check stock levels and records  | 2     | 3      | 10  |
| J/601/7928                     | OS/OK     | Maintain the safety and security of hazardous goods and materials in logistics operations | 3     | 6      | 30  |
| <b>Group C Mandatory units</b> |           |   |       |        |     |
| R/601/7611                     | OS/OK     | Allocate and check work in your team in logistics operations                              | 3     | 3      | 12  |
| Y/601/7187                     | OS/OK     | Inducting new colleagues into a logistics operation                                       | 2     | 2      | 11  |
| M/601/7177                     | OS/OK     | Manage own resources and professional development in logistics operations                 | 3     | 2      | 11  |

| Unit Ref                       | Unit type | Unit Title  | Level | Credit | GLH |
|--------------------------------|-----------|---|-------|--------|-----|
| F/601/7183                     | OS/OK     | Recruit, select and keep colleagues in logistics operations                                       | 3     | 4      | 16  |
| J/601/7184                     | OS/OK     | Build and manage teams in logistics operations  | 3     | 4      | 18  |
| <b>Group D Mandatory units</b> |           |   |       |        |     |
| K/601/7596                     | OS/OK     | Schedule logistics operations to meet customers requirements                                      | 3     | 4      | 18  |
| Y/600/7646                     | OS/OK     | Arrange the transportation of goods using multiple transport modes                                | 3     | 3      | 26  |
| D/600/7647                     | OS/OK     | Organise the preparation of documentation for the transportation of goods                         | 3     | 3      | 26  |
| M/601/7602                     | OS/OK     | Ensure compliance with legal, regulatory, ethical and social requirements in logistics operations | 3     | 3      | 15  |
| <b>Group E Mandatory units</b> |           |   |       |        |     |
| M/601/7597                     | OS/OK     | Optimise the use of logistics resources   | 3     | 3      | 15  |
| T/601/7598                     | OS/OK     | Respond to the problems in logistics operations   | 3     | 3      | 15  |
| H/601/7600                     | OS/OK     | Improve the performance of logistics operations   | 3     | 4      | 20  |
| K/601/7601                     | OS/OK     | Minimise the environmental impact of logistics operations   | 3     | 3      | 15  |
| <b>Group F Mandatory units</b> |           |   |       |        |     |
| D/601/7174                     | OS/OK     | Release vehicles for daily tasks  | 2     | 2      | 12  |
| A/601/7599                     | OS/OK     | Apply technology in logistics operations  | 3     | 4      | 18  |
| M/601/7180                     | OS/OK     | Monitor vehicle movements   | 2     | 2      | 12  |
| A/601/7182                     | OS/OK     | Manage the traffic office   | 3     | 4      | 16  |
| T/600/6584                     | OS/OK     | Principles of food safety supervision in logistics  | 3     | 3      | 25  |

