

FDQ - Qualification Purpose and Structure

| FDQ number | Qualification title | Qualification approval number (QN) Qualification Wales number | EQF Level | Review date |
|------------|--|--|-----------|---------------------------|
| 431-222 | FDQ Level 2 Certificate in Warehousing and Storage | 600/4381/7 C00/0433/8 | 3 | 31 st Dec 2021 |

Qualification purpose

The qualification enables warehouse operatives to demonstrate that they have the skills and knowledge needed to carry out their role to a professional standard.

Developed from NOS, which are based on real working practices, this qualification is designed to be embedded within a company's organisational procedures and business processes.

It provides the competence and knowledge elements of the Intermediate Apprenticeship in Warehousing and Storage.

Ofqual purpose D. Confirm occupational competence and/or 'licence to practice'.

Sub purpose D1. Confirm competence in an occupational role to the standards required.

Learners need to be 16 years old or over to take this qualification. Learners do not require any prior qualifications or units or experience to take this qualification. The qualification assesses and recognises competent achievement within the workplace.

This qualification is a Certificate requiring achievement of 26 credits, graded at pass/fail.

See below for: (i) a complete list of units that make up the qualification and their value within the qualification and (ii) the minimum and maximum Credits, Total Qualification Time and Guided Learning Hours.

This Certificate is recommended for learners progressing into Level 3 Diploma learning in the subject areas or qualifications listed above, or within Apprenticeships. Although the achievement of this Certificate may not confirm sufficient breadth of competence to fully support progression to Level 3 Diploma sized learning, qualifications or within an Apprenticeship.

Qualification support

This qualification has been recognised for confirming occupational competence and is supported by the Food Training and Education Council.

Further Information

Further information can be obtained from our website at: <http://www.fdq.org.uk/our-qualifications/processing-and-supply/warehousing/>

Or by contacting FDQ Tel: 0113 3970 395 Email: fdq@fdq.org.uk

Rules of Combination (RoC)

| | Certificate |
|---|------------------|
| Total credits required for qualification | 26 |
| Total Qualification Time (TQT) | 111 hours |
| Group A - Mandatory | 7 credits |
| Group B - Mandatory | 6+ credits |
| Group C - Mandatory | 3+ credits |
| Group D - Mandatory | 1+ credits |
| Group E - Mandatory | 3+ credits |
| Group F - Mandatory | 6+ credits |
| Guided learning hours range (min-max) | 101-177 hours |

Assessment

Occupational skills (OS) units are designed to assess the learner's applied skills required to demonstrate competent performance in the workplace in a defined role. Assessment of this qualification is by learner portfolio of achievement. Evidence of performance can be supplemented by other assessment evidence e.g. witness testimony, work-related questioning, workplace documentation, photographic evidence and professional discussion.

Other assessment methods may be used to assess occupational knowledge (OK) and underpinning knowledge (UK) requirements including e-assessment, multiple-choice examination and assignment. Assessment requirements are set out in individual units of assessment. Reasonable adjustments apply that allow learner support for oral or other assessment adjustment arrangements to meet learner needs. All assessment activity is subject to internal quality assurance.

FDQ externally quality assures all centre assessment and internal quality assurance quality and arrangements.

List of units

| Unit ref | Unit type | Unit title | Level | Credit | GLH |
|--------------------------------|-----------|--|-------|--------|-----|
| Group A Mandatory units | | | | | |
| K/502/1072 | OS/OK | Health, safety and security at work | 2 | 3 | 20 |
| H/601/7919 | OS/OK | Develop effective working relationships with colleagues in logistics operations | 2 | 4 | 15 |
| Group B Mandatory units | | | | | |
| R/601/7916 | OS/OK | Pick goods in logistics operations | 2 | 3 | 15 |
| Y/601/7917 | OS/OK | Wrap and pack goods in logistics operations | 2 | 3 | 12 |
| T/601/7925 | OS/OK | Place goods in storage in logistics operations | 2 | 4 | 16 |
| F/601/7930 | OS/OK | Process orders for customers in logistics operations | 2 | 3 | 10 |
| J/601/7931 | OS/OK | Assemble orders for dispatch in logistics operations | 2 | 3 | 12 |
| Group C Mandatory units | | | | | |
| M/601/7910 | OS/OK | Maintain the cleanliness of equipment in logistics operations | 2 | 3 | 10 |
| F/601/7913 | OS/OK | Keep work areas clean in logistics operations | 2 | 3 | 10 |
| L/601/7929 | OS/OK | Maintain hygiene standards in handling and storing goods in logistics operations | 2 | 3 | 16 |
| Group D Mandatory units | | | | | |
| J/601/7914 | OS/OK | Moving and/or handling goods in logistics operations | 2 | 4 | 15 |
| H/601/7922 | OS/OK | Use equipment to move goods in logistics operations | 2 | 3 | 18 |
| A/601/8994 | OS/OK | Use a forklift side-loader in logistics | 2 | 1 | 2 |

| Unit ref | Unit type | Unit title | Level | Credit | GLH |
|--------------------------------|-----------|---|-------|--------|-----|
| | | operations | | | |
| M/601/8992 | OS/OK | Use an industrial fork lift truck in logistics operations | 2 | 1 | 2 |
| T/601/8993 | OS/OK | Use a hoist in logistics operations | 2 | 1 | 2 |
| F/601/8995 | OS/OK | Use a compact crane in logistics operations | 2 | 1 | 2 |
| Group E Mandatory units | | | | | |
| T/601/7911 | OS/OK | Keep stock at required levels in logistics operations | 2 | 3 | 12 |
| D/601/7935 | OS/OK | Check stock levels and records | 2 | 3 | 10 |
| Group F Mandatory units | | | | | |
| D/601/7921 | OS/OK | Operate equipment to perform work requirements in logistics operations | 2 | 8 | 30 |
| K/601/7923 | OS/OK | Receive goods in logistics operations | 2 | 3 | 15 |
| J/601/7928 | OS/OK | Maintain the safety and security of hazardous goods and materials in logistics operations | 2 | 6 | 30 |
| L/601/7932 | OS/OK | Process returned goods in logistics operations | 2 | 3 | 15 |
| R/601/7933 | OS/OK | Sort goods and materials for recycling or disposal in logistics operations | 2 | 3 | 10 |
| Y/601/7934 | OS/OK | Supervise the receipt, storage or dispatch of goods | 2 | 6 | 20 |
| Y/601/7920 | OS/OK | Contribute to the provision of customer service in logistics operations | 2 | 3 | 18 |
| H/600/6578 | UK | Principles of food safety in logistics | 2 | 1 | 9 |